



## Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:  
The Historic Christian County Courthouse  
100 W. Church Street, Room 100  
Ozark, Missouri, 65721  
On **July 27<sup>th</sup>, 2020 at 8:55 a.m.**

### MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	8:55 a.m.	10:39 a.m.
Ralph Phillips	Presiding Commissioner	Present	8:55 a.m.	10:39 a.m.
Mike Robertson	Eastern Commissioner	Absent		
Madi Hires	Executive Administrative Assistant	Present	8:55 a.m.	10:39 a.m.

Attendees: Auditor Amy Dent, Treasurer Karen Matthews, Resource Management Director Todd Wiesehan, Human Resources Director Amber Bryant, Sheriff Brad Cole, Alicia Chaves, Jolene Cunningham, Captain Koch, Captain Seiner, Lieutenant Davis, Captain Floyd

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today, July 27<sup>th</sup>, 2020 as published, Christian County Commission's regular session minutes dated July 20<sup>th</sup>, 2020, Certified Court Order No. 07-27-2020-01 and an emergency purchase by the Maintenance Department. Maintenance Supervisor Richard Teague noted this was for a repair on the main A/C unit on the Circuit Court Building. The unit is out of warranty but the vendor has agreed to cover all parts and half the labor for the repair, this leaves an approximate cost to the County of \$6,500.00 (labor will be paid at time and a half on a Saturday to not disrupt court proceedings). Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Resource Management Director Todd Wiesehan for his quarterly report. Director Wiesehan noted that 6 employees were out of the office due to a possible COVID-19 exposure, he hopes all but one will return to work by Wednesday. This has caused building inspections and planning & zoning to be short handed at the moment but they are doing what they can to manage phone calls and citizen needs. Director Wiesehan went on to present his report. Discussion was held. No action was taken.

The Commission met with Human Resources Director Amber Bryant for her quarterly report. Director Bryant noted that her department has been taken over by the pandemic in numerous ways including; updating policies, approving/tracking absences and travel. Any employee who has a possible exposure had an action plan created and Human Resources must follow up on each one. In addition, the County changed companies for workman's compensation insurance which Human Resources is the point of contact, as well as Director Bryant serving on the CARES act committee. To

say the department has been busy is an understatement. Director Bryant presented her report. Important to note that since the HR Department has been established the County has only seen an 11% turnover. Director Bryant has hired 90 new employees in the last year with only 10 separating; the County is retaining more of the newly hired workers than previous. Discussion was held. No action was taken.

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The Commission met with Auditor Amy Dent for a sole source purchase. Auditor Dent noted that in a previous meeting (December 2<sup>nd</sup>, 2019) she communicated a desire to create an online transparency portal, an open checkbook for citizens to view on our website. This is proprietary software supplied by Clear Gov. If approved there will be a 10-day publication with award scheduled for Thursday, August 6<sup>th</sup>. The setup fee for this program would be \$3,600.00 with an annual fee of \$10,750.00; setup will take approximately 6 weeks. She noted most elected officials are extremely excited about this software. Citizens will be able to see transparency on County spending, it is also mobile ready to it will be viewable the same on a phone or laptop.

Presiding Commissioner Phillips entertained a motion to approve proceeding with this sole source purchase as presented. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

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The Commission met with Resource Management Director Todd Wiesehan who is the CARES Act Committee Chairperson. Mr. Wiesehan presented several documents to the Commission including a summary requests by entity (total amount requested and recommended), new applications with recommendations by the committee, relief funds FAQs updated, and relief fund guidance. Auditor Dent shared a Treasurer's report showing up to date expenditures from the CARES Account.

The following offices/departments/entities had applications presented today: CCA-025 Christian County Sheriff's Office (\$1,114,936.00), CCA-031 Christian County Commission Office (\$3,576.00), CCA-033 Christian County Circuit Clerk (\$7,200.00), CCA-036 Christian County Emergency Services (\$157,571.10), CCA-037 Christian County Health Department (\$492,109.46), CCA-38 Christian County EMA (\$8,622.22), CCA-040 Ozark Fire District (\$167.00), CCA-042 Ozark Fire District (\$48,822.00), CCA-044 Ozark Fire District (\$262.56), CCA-045 Ozark Fire District (\$1,924.35), CCA-46 Ozark Fire District (\$10,026.90), CCA-047 Ozark Fire District (\$124.64), CCA-048 Ozark Fire District (\$20,000.00), CCA-049 Chadwick Fire District (\$433.18), CCA-051 Nixa Fire District (\$1,180.22), CCA-052 Nixa Fire District (\$1,140.28), CCA-053 Christian County Assessor's Office (\$1,642.00), CCA-054 Nixa Fire District (\$1,314.80), CCA-055 Nixa Fire District (\$534.64) and 3 applications, including one previously suspended regarding eligible salary reimbursements (CCA-035, CCA-039 & CCA-043).

CCA-036 & 37 will each include an agreement to ensure approved funding is used for specified items. If funds are not used in entirety, they will be returned to the CARES fund. CCA-025 the committee felt a mobile command unit did not relate to the pandemic.

Western Commissioner Bilyeu inquired further on the applications concerning salary reimbursements. Director Bryant gave a brief description of why this would be an eligible expense and why only certain departments/offices would be requesting these funds. In order to meet requirements, it had to be proved that 60% or more of the job was diverted to only COVID-19 related tasks. Discussion was held.

Presiding Commissioner Phillips moved to accept the recommendations by the Committee to find the listed applications approved: CCA-031, CCA-033, CCA-036, CCA-037, CCA-038, CCA-040, CCA-044, CCA-045, CCA-046, CCA-047, CCA-049, CCA-051, CCA-052, CCA-053, CCA-054, CCA-055, CCA-035, CCA-039 and CCA-043; the listed applications found not eligible: CCA0-25, CCA-042 and CCA-048. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips. Nay: Bilyeu. Absent: Robertson. Abstain: None.

The Commission met with Sheriff Brad Cole for his quarterly report. Sheriff Cole presented his report for operations, patrol and the jail. Discussion was held. No action was taken.

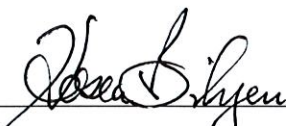
The Commission met with Sheriff Brad Cole for a renewal of graphics. Sheriff Cole recommended renewal with Ozark Printing Company for a 3<sup>rd</sup> and final renewal. The bid was originally accepted in 2018, next year the service will need to be bid again. Presiding Commissioner Phillips entertained a motion to renew the contract with Ozark Printing Company. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.


Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Sheriff Brad Cole for a renewal of inmate phone and video service. Sheriff Cole recommended renewal with HomeWAV. The bid was originally accepted in 2019 and this will be the first renewal. Sheriff Cole noted that this vendor has gone above and beyond to help the County will any need, especially during this pandemic. Presiding Commissioner Phillips entertained a motion to renew the contract with HomeWAV. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The meeting was adjourned at 10:39 a.m.

  
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Date: 7-30-20  
Hosea Bilyeu  
Western Commissioner

  
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Date: 7/30/2020  
Ralph Phillips  
Presiding Commissioner

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ABSENT  
Date: \_\_\_\_\_  
Mike Robertson  
Eastern Commissioner